

Plan on Use of “Capacity Enhancement Grant in 2017/18 School Year”

Name of school: SKH Lui Ming Choi Secondary School

Means by which teachers have been consulted: at department, staff meetings, school intranet

No. of operating classes: 24

Task Area	Major area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People in charge
Catering for Learner Diversity - Stretching academic potential of students in F4 and F5	To enhance learning of students who have dropped an elective subject	To employ 2 teaching assistants to strengthen the language skills (English and Chinese) of students who have ‘free periods’ because of dropping an elective subject	F4 and F5 students will be able to make better use of the free periods and can acquire better language skills	Sept 2017 - August 2018	Salary of Teaching Assistants including 5% MPF for the period 1) \$252000 + \$12,600 (MPF) = \$264,600 2) \$193200 + \$9660 (MPF) = \$202,860	-Students focus on learning and practising during the tutorial sessions - Students express that the lessons are useful in enhancing their learning	-Performance appraisal on the teaching assistant - Feedback to be obtained from students through survey or observation	Curriculum Development Committee to oversee with panel heads
Catering for diverse needs of students in life planning and career education	To provide administrative and student support in relation to life planning and career education programmes & tracing of study & career path of students	To employ 1 teaching assistant to help with daily administration of information & coordination of career-related programmes & activities	Students from all forms can	Sept 2017 - August 2018	Salary of Teaching Assistant including 5% MPF for the period 1) \$180,000 + \$9,000 (MPF) = \$189,000	- Students engaged in various life planning and career education activities and express that the TA and activities are helpful to them.	-Performance appraisal on the teaching assistant - Feedback to be obtained from students through survey or observation	Career Mistress

Task Area	Major area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People in charge
Catering for diverse learning needs in computer literacy lessons	To help students in CL lessons	To employ one TSS technician to enable existing TSS technician to help out in CL lessons	Teachers' workload can be relieved in the following ways- - help out in hands on session during computer literacy lessons	Sept 2017 - Aug 2018	Partial salary of TSSO including 5% MPF for the period : \$80,199 (part of the salary would be paid by ITSSG)	- Teachers' workload has been relieved - Diverse learning needs of student have been catered for	Performance appraisal of the TSS technician	Panel Head of the Computer Department
Cater for Learner Diversity – Gifted Education	Gifted education for the junior forms	To use service provider to provide Mathematics Olympiad courses for Forms 1-3	Gifted programme can be provided by service provider, hence more time for preparing lessons	Sept 2017 to Aug 2018	Service provider fee \$21,000	Teachers' workload is reduced and students' needs are catered for	-Performance appraisal on the service provider	Panel Head of Mathematics Department
		To enroll Forms 1-3 students in external programmes and competitions	F1-F3 students will be able to get more exposure to be stretched in their potential & performance, and boosted in their motivation	Sept 2017 to Aug 2018	Participation fee \$36,000	- Students express that the programmes are useful in enhancing their learning	- Feedback to be obtained from students through survey or observation	Panel Head of various departments
	To stretch elite students critical thinking and communication skills	To train students' debating skills and participate in debating competition	Students will be able to get more exposure to be stretched in their potential & performance, and boosted in their motivation	Sept 2017 to Aug 2018	Training & Competition fees \$15,000	- Students express that the programmes are useful in enhancing their skills & winning in competitions	- Feedback to be obtained from students through survey or observation	Teachers-in-charge of Debating Group

Total: \$ 808,659.00