

### Plan on Use of “Capacity Enhancement Grant in 2018/19 School Year”

Name of school: SKH Lui Ming Choi Secondary School

Means by which teachers have been consulted: at department, staff meetings, school intranet

No. of operating classes: 24

Task Area	Major area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People in charge
Enhancing capacity of teachers	To support work of teachers which could facilitate student learning and development	To employ 1 teaching assistant to help with daily administration work (e.g. prepare data re. student performance and exit destination, procurement, etc. ), coordination of activities, and other work that could help release part of load of teachers	Some of the administration work of teachers could be relieved	Sept 2018 - Aug 2019	Salary of Teaching Assistants including 5% MPF for the period 1\$193,200 + \$9,660 (MPF) = <b>\$202,860</b>	-Teachers daily administration work shared out by TA and load reduced	-Performance appraisal on the teaching assistant	VP
Catering for Learner Diversity – Remedial Education	Remedial education for the junior forms	To procure service to provide after-school tutorial classes for students	F1- 3 students weak in English / Mathematics/ Chinese can have their foundation strengthened	Sept 2018- Aug 2019	Service provider fee <b>\$120,000</b>	Students show improvement across the term	- Performance appraisal on the service provider - internal assessment results of students	Learning Support Team

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Catering for Learner Diversity – Gifted Education	Gifted education for the junior forms	To use service provider to provide Mathematics Olympiad courses for Forms 1-3	Gifted programme can be provided by service provider, hence more time for preparing lessons	Sept 2018 to Aug 2019	Service provider fee <b>\$22,000</b>	- Teachers' workload is reduced and students' needs are catered for	-Performance appraisal on the service provider	Panel Head of Mathematics Department
		To enroll Forms 1-3 students in external programmes and competitions	F1-F3 students will be able to get more exposure to be stretched in their potential & performance, and boosted in their motivation	Sept 2018 to Aug 2019	Participation fee <b>\$6,000</b>	- Students express that the programmes are useful in enhancing their learning	- Feedback to be obtained from students through survey or observation	Panel Head of various departments
	Gifted education for Arts Education	To employ guest instructors to develop students' artistic talents	Visual Arts students can be stimulated in their creativity and connection between Arts and life	Sept 2018 to Aug 2019	Instructor Fees <b>\$20,000</b>	- Student learning outcome and reflection exhibit stimulated ideas / works from instructors	- Teacher assessment of artwork - Student reflection	Panel Head of Visual Arts Department
		To engage students in prestigious Visual Arts / Design exhibitions	Visual Arts students can be inspired by other artists' artwork / design	Sept 2018 to Aug 2019	Ticket fees <b>\$3,120</b>	- Student exhibit learning from the inspiration	- Student reflection	Panel Head of Visual Arts Department
		To engage students in business design exhibitions	Visual Arts students can be inspired by other artists' artwork / design	Sept 2018 to Aug 2019	Ticket fees <b>\$5,600</b>	- Student exhibit learning from the inspiration	- Student reflection	Panel Head of Visual Arts Department

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	To stretch elite students critical thinking and communication skills	To train students' debating skills and participate in debating competition	Students will be able to get more exposure to be stretched in their potential & performance, and boosted in their motivation	Sept 2018 to Aug 2019	Training & Competition fees <b>\$14,600</b>	- Students express that the programmes are useful in enhancing their skills & winning in competitions	- Feedback to be obtained from students through survey or observation	Teachers-in-charge of Debating Group
	To develop leadership qualities amongst top student leaders	To engage students in outward bound courses	Students will get out of the comfort zone and acquire the skills to face different challenges required of leaders	Sept 2018 to Aug 2019	Programme Fee <b>\$21,120</b>	- Students shared and exhibited their skills acquired	- Student presentation and reflection	ECA committee – Mr Law SK
		To engage students in leadership training programmes organized by external organisations	Students will acquire leadership skills and qualities	Sept 2018 to Aug 2019	Programme Fee <b>\$3,000</b>	- Students shared and exhibited their skills acquired	- Student presentation and reflection	ECA committee – Mr Cheng KM
		To engage students in leadership training programmes organized by universities	Students will acquire leadership skills and qualities	Sept 2018 to Aug 2019	Programme Fee <b>\$5,000</b>	- Students shared and exhibited their skills acquired	- Student presentation and reflection	CDC – Mrs Kam WYW
Catering for diverse learning needs in computer	To help students in CL lessons	To employ one TSS technician to enable existing TSS technician to	Teachers' workload can be relieved in the following ways- - help out in hands on session during	Sept 2018 - Aug 2019	Partial salary of TSSO including 5% MPF for the period : <b>\$88,200</b>	- Teachers' workload has been relieved - Diverse learning needs	Performance appraisal of the TSS technician	Panel Head of the Computer Department

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literacy lessons		help out in CL lessons	computer literacy lessons		(part of the salary would be paid by ITSSG)	of student have been catered for		

**Total: \$511,500**